



SUNY North Bronx Career Counseling and Outreach Center

Thank you for your interest in SUNY NBCCOC. Once you have completed your application you will receive an email or phone call detailing your next steps.

As you await contact, here is some important information:

- All programs and services at NBCCOC are offered in-person and remotely.
- In-person participation for all programs and services require proof of FULL COVID-19 Vaccination or exemption (vaccination definition provided below).
- Day and evening hours are available for all programs and services
- Masks must be worn at all times upon entry to the center (subject to change at any time)

In order to participate in any SUNY North Bronx Outreach/ATTAIN program or service, you must provide proof of eligibility. Eligibility is determined by citizenship status, NYS residency, and income guidelines.

Eligibility requirements include the following:

- U.S. Citizen or permanent resident NYS Residency for at least one year meets EOC eligibility income guidelines
- 19 years of age or older; or officially discharged from high school for at least one year (HSE program only)
- Must meet 9th grade reading level and 8th grade math level for some programs
Candidates cannot have a college degree, or more than 33 college credits

*Eligibility requirements may vary based on program or service of application.

Eligibility documents consist of the following:

Proof of Citizenship:

- Social Security Card
- Permanent Resident Card
- Alien registration card

Proof of Income: (Provide one from the list below)

- IRS 1040 for the most recent tax year -this also includes if you were employed and filed taxes or were claimed as a dependent on someone else's taxes.
- IRS Form 4506- Non-Filers
- Unemployment or Worker's Compensation
- Public Assistance/TANF (most recent budget letter, NYC, HRA, ID card).
- Social Security Benefit letter
- Supplemental Security Income (SSI) Disability yearly award letter.
- Documentation from HRA e.g. P.A. Budget Letter, Foster Care, Letter from Shelter Facility
- Court Order for Child Support
- Notarized Letter of Financial Support

Two (2) Proofs of address: (If State ID does not show current address) otherwise (1) is needed

- Utility Bill
- Lease or Mortgage Statement
- Driver's license/Non-driver NYS ID Department of Motor Vehicles.
- Ward of the state letter with stamp or seal
- Organization letter with stamp or seal
- Notarized letter for those who are dependent on someone else's household income

Additional Requirements

- High School Diploma or its equivalent (required for certain programs)

Categories for vaccination status:

1. Fully vaccinated: Considered fully vaccinated 14 days after final dose of vaccine**
2. Vaccinated: Completed one of two doses or not yet completed 14 days after final dose
3. Exempted or waived: Received official approval for an exception to the vaccination requirement (determination made by SUNY UCAWD)

**Students are strongly encouraged to get their booster doses as recommended by the CDC and NYS Health Department. However, boosters are not a requirement for participation.